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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Chief for Operations

DATE: DEC 21 1953

FROM : Acting Chief, Supply Division

SUBJECT: Requisition Activity Report, 14 - 19 December 1953, inclusive.

REFERENCE: (a) Memo Acting Chief of Logistics, Subject: Performance and Activity Reports, dated 18 September 1953.

As requested by reference (a), the following information of weekly operations is submitted herewith:

## REQUISITIONS

Balance Brought Forward.....	133
Received.....	420
Processed.....	382
Pending.....	171

Average time required to process requisitions..... 2 calendar days



25X1A9a

LC/SD/SCS/EFM:tcs (21 December 1953)

### Distribution:

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